# SRUC

## Work Based Learning Application Form



This application form should be used for all work based learning courses (SVQ's and Modern Apprenticeships) offered at Barony, Elmwood and Oatridge campuses.

## Application To:

Details of course(s) to which you wish to apply - in order of preference

	Course Title e.g. SVQ2 Agriculture	Year in which you wish to start	Campus Barony, Elmwood Oatridge	Mode of Study
1				
Reserve				

Personal Information	
Gender: Male 🗌 Female 🗌	Home Address:
Title (Mr, Ms, etc):	
First Name (s):	
Family Name:	Country and Postcode:
Nationality:	Current Contact Address (if different):
Country of Domicile:	
Date of Birth (dd/mm/yy): / /	
Your age on $1^{st}$ September in year of entry:	Country and Postcode:
Telephone:	Scottish Candidate Number (SQA)/ SCOTVEC
Mobile:	
Email:	

Edu	Education History								
Last two educational establishments attended									
	Name and Address	Fre	ст	7	0	Mode of Study			
		Mth	Year	Mth	Year	Full-time/ Part-time/ Sandwich/ Flexible			
1									
-									
2									
2									

Widening Participation									
Have you participated in the	Yes 🗌	No 🗌							
Aspire North		Focus West		LEAPS		Lift Off			
SWAP East		SWAP West		Other					

Qualifications Achieved – Cou	ırses, e	xamir	nations	, or a	assessments for which results a	are kno	own		
Place(s) of study (include profest	sional q	ualifica	ations):						
Course, subject, unit, module, or component	Month/Year	Awarding Body	Level (eg National 4/5, S Grades/GCSE	Grade Achieve	Course, subject, unit, module, or component	Month/Year	Awarding Body	Level (eg National 4/5, S Grades/GCSE	Grade Achieved
									<u> </u>
									<u> </u>
									┣──
							1		

Qualifications Pending – Cour	rses, ex	amina	ations, or as	ssessments to be <u>completed</u> , or	r result	s <u>pen</u>	<u>ding</u>
Place(s) of study (include profess	sional q	ualifica	tions):				
Course, subject, unit, module, or component	Month/ Year	Awarding Body	Level being studied (eg National 4/5, S Grades/GCSE	Course, subject, unit, module, or component	Month/Year	Awarding Body	Level being studied (eg National 4/5, S Grades/GCSE
Work Experience							

Please give details of work experience, training, and employment. Continue on a separate sheet if necessary, and include both paid and voluntary activities.

Job Title and Nature of Work/Training	Name of Organization	Full-Time/	From		То	
JOD TILLE AND NALULE OF WORK/ TRAINING	g Name of Organisation Full-Time/ From To Part-Time Mth Year Mth	Year				

## **Supporting Statement** – Please provide further information to support your application

Please attach a separate sheet if required:

## Referees

You <b>must</b> provide the name and full contact details of two referees as this could delay your application being							
considered. If you are applying straight from school, one referee must be from your Guidance Teacher.							
Name:	Name:						

Name:	Name:
Position:	Position:
Connection to you:	Connection to you:
Address:	Address:
Postcode:	Postcode:
Telephone:	Telephone:
Email:	Email:

Disability								
Do you have an impairment, heal If yes, please tick the box which b				Yes 🗌 No 🗌				
Personal Care Support [31]		A specific learning difficulty such as dyslexia, dyspraxia or AD(H)D <b>[32]</b>		A social/communication impairment such as Asperger's syndrome/other autistic spectrum disorder <b>[33]</b>				
A long standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease or epilepsy <b>[34]</b>		A mental health condition, such as depression, schizophrenia or anxiety order <b>[35]</b>		A physical impairment or mobility issues, such as difficulty using arms or using a wheelchair or crutches <b>[36]</b>				
Deafness or a serious hearing impairment [37]		Blind or a serious visual impairment uncorrected by glasses <b>[38]</b>		A disability, impairment or medical condition that is not listed above [39]				
Details of any disability, including any specific arrangements or facilities required (please continue on a separate sheet if necessary):								

Care Leav	/ers			Care Responsibilities						
Are you from background?	a care exper	ienced/looked after	Do you have caring responsibilities?							
Yes 🗌	No 🗌	Prefer not to say		Yes 🗌 No 🗌 Prefer not to say 🗌						
Foster Care		Care Leaver		Who do you care for?						
Kinship		Residential		Disabled Child/ Child/Children Child/en Under 18	ב					
Other				Adult(s) Over 18 🗌 Other 🗌						
If other, please provide further details:				If other, please provide further details:						

### **Criminal Convictions**

Do you have any unspent criminal convictions:

Yes 🗌

Fees and Funding									
Country of Birth:									
For the purposes of tuition fees, please indicate your status									
Scottish			Rest of UK			EU			
Overseas			Refugee			Asylur	n Seek	er	
Will you have lived in Scotland for more than three years by the start of the course?									
Is there any other information which may assist us in considering your fees status (for example BFPO, Refugee or Asylum Seeker status, studied at Boarding School):									
You may be sent an additional fee status questionnaire in order to progress the setting of your tuition fees.									
Who is expected to pay your tuition fees? Please tick all appropriate boxes:									
Self		Student ( (England	Finance /Wales/NI)		Students Awards A for Scotland (SAAS			Employer	
ILA Scotland/SDS		Not Knov	vn						
Have you previously received an educational award from UK public funds? Yes 🗌 No 🗌									
If yes, please provide full details including Funding Body, Course, Institution of Study, and Dates of Study:									

English Language									
Is English your first or preferred language Yes No	e? If n	If not, please state first language:							
Please list any English language examinations/qualifications that you have taken:									
International (Non UK/EU/EEA) Applicants UK/EU/EEA Applicants, please continue to the "Planning Statistics" section									
Do you require a visa to study in the UK? Yes No									
Passport Number: Passport country of issue:									
Please enclose the following documents, and tick to confirm enclosure. Photocopies of passport and certificates are acceptable; Originals will be required at Enrolment.									
Passport (photograph page) 🗌 Certifi	cate(s) of Qualific	ation(s)							
Planning Statistics									
This information is required for statistical purposes and will not be considered during the selection process. You need complete this section only if you have stated on Page 1 that your Country of Domicile is the UK.									
Ethnic Origin (please tick one):									
White – British 11 🗌 Black – Car	ribbean 21 🗌	Indian 31		Chinese 34					
White – Irish 12 🗌 Black – Afr	ican 22	Pakistani 32		Asian – Other 39					
White – Other 19 🗌 Black – Oth	- · <b>–</b>	Bangladeshi 33		Other 80					
Occupational Background. Please enter the occupation of the parent, step-parent or guardian who has or had the higher income in the household in which you have been brought up. Alternatively, if you are 21 or over, please enter your own occupation.									
Marketing Information									
How did you first hear about SRUC?				1					
Careers Advisor 🗌 UCAS Even	t 🗌	Schools Careers Convention		Guidance Teacher					
Friend/Relative Open Day/I	Evening	Taster Session		Agricultural Show					
Web Site Doster		Press Advertisement		_ Job Centre					
Former/Current 🗌 Other		Please Specify:							
Declaration									
I certify that the information I have provided here is true and correct. I accept full responsibility for the information I have provided on this form and have read the Data Protection statement. I confirm that by signing this form I agree to abide by the admissions requirements, rules and regulations of SRUC.         Signature:       Date (dd/mm/yy):       /									
Please contact the campus you are applying to with any questions. Completed application forms should be returned to:									
	Liz Rioch SRUC		Hilary Morton SRUC						
	Elmwood Campu	S	Oatridge Campus						
Parkgate	Carslogie Road		Ecclesmachan						
	Cupar, KY15 4JB		West Lothian, EH52 6NH Tel: 01506 864800						
	「el: 01334 6588 Email: liz.rioch@		Tel: 01506 864800 Email: hilary.morton@sruc.ac.uk						
FOR OFFICE USE ONLY     UNITe Number: S									

# SRUC

## Application Form



## Notes and Guidance

## The SRUC application form should be used for all work based learning courses (SVQ's and Modern Apprenticeships) offered at Barony, Elmwood and Oatridge.

### **Disability / Additional Support Needs**

Please insert the appropriate code onto the application form, giving full details, continuing on additional paper if necessary.

[31] Personal care support	[36] A physical impairment or mobility issues, such as difficulty using arms or using a wheelchair or crutches
[32] A specific learning disability such as dyslexia, dyspraxia or AD(H)D	[37] Deafness or a serious hearing impairment
[33] A social/communication impairment such as Asperger's syndrome/other autistic spectrum disorder	[38] Blind or a serious visual impairment uncorrected by glasses
<ul> <li>[34] A long standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease or epilepsy</li> <li>[35] A mental health condition, such as depression, schizophrenia or anxiety order</li> </ul>	<b>[39]</b> A disability, impairment or medical condition that is not listed above

### Qualifications

Non-UK applicants should be aware that SRUC uses the NARIC service for translation of qualifications. Further information can be found on their web site: www.naric.org.uk

### International (Non UK/EU/EEA) Applicants

Please enter your passport number, country of issue and include a photocopy of the photograph page. Please also include photocopies of certificates of qualification in support of your application. These additional requirements for non-EU applicants are driven by the requirements of the UK's Immigration and Visa regulations, and are aimed ultimately to assist you in your application. Due to the additional paperwork required, overseas applicants are advised to check the suitability of their qualifications with SAC prior to submitting an application (via the email address: **internationalstudent@sruc.ac.uk**) and must submit their application by **30**<sup>th</sup> **June** prior to the course start date.

#### **Criminal Convictions**

You must tick Yes if you have any spent criminal convictions. You may be asked to submit a personal declaration and undergo a Disclosure Scotland check.

#### **Data Protection**

Data Protection Statement: All data kept within SRUC is treated confidentially. By completing this application form you consent to your data being made available for official purposes, through our student administration system, to administrative and academic staff at SRUC.