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| **SRUC**Application Form | SRUC College logo RGB cropped |

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| **The SRUC application form should be used for all courses except full-time HNC, HND and Degree courses (please apply through UCAS at** [**www.ucas.com**](http://www.ucas.com)**).**  |
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| **Application To:** |
| **Details of course(s) to which you wish to apply. You can apply for one course as a first choice and if you wish you can add a reserve choice. Your reserve choice will only be considered if you are unsuccessful with your first choice.**  |
|  | **Course Title**e.g. National Certificate in Agriculture | *Campus**Aberdeen, Ayr, Barony, Elmwood Edinburgh, Oatridge, or Flexible* | *Mode of Study**Full-time/ Part-time/ Flexible* | *Point of Entry**Year at which you wish to enter course. E.g. Yr 1, Yr 2* |
| **1** |  |  |  |  |
| **Reserve** |  |  |  |  |

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| **Personal Information** |
| Gender: Male [ ]  Female [ ]  | Home Address: |
| Title (Mr, Ms, etc): |  |
| First Name (s): |  |
| Family Name: | Country and Postcode: |
| Nationality: | Current Contact Address (if different): |
| Country of Domicile: |  |
| Date of Birth (dd/mm/yy): / / |  |
| Telephone: | Country and Postcode: |
| Mobile: | Scottish Candidate Number (SQA)/ SCOTVEC[ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]  |
| Email: |
|  |
| **Education History** |
| **Last two educational establishments attended** |
|  | **Name and Address** | *From* | *To* | *Mode of Study**Full-time/ Part-time/ Sandwich/ Flexible* |
| *Mth* | *Year* | *Mth* | *Year* |
| **1** |  |  |  |  |  |  |
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| **2** |  |  |  |  |  |  |
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| **Qualifications Achieved – Courses, examinations, or assessments for which results are known** |
| Place(s) of study (include professional qualifications): |
| *Course, subject, unit, module, or component*  | Month/Year achieved | Awarding Body  | Level (eg National 4/5/ GCSE/Highers/Degree | Grade Achieved |
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| **Qualifications Pending – Courses, examinations, or assessments to be completed, or results pending** |
| Place(s) of study (include professional qualifications): |
| *Course, subject, unit, module, or component*  | Month/Year being taken | Awarding Body  | Level (eg National 4/5/ GCSE/Highers/Degree | Predicted Grade (if known) |
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| **Work Experience** |
| Please give details of work experience, training, and employment. Continue on a separate sheet if necessary, and include both paid and voluntary activities. |
| *Job Title and Nature of Work/Training* | *Name of Organisation* | *Full-Time/ Part-Time* | *From* | *To* |
| *Mth* | *Year* | *Mth* | *Year* |
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| **Supporting Statement – Please provide further information to support your application** |
| Please attach a separate sheet if required: |
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| **Referees** |
| **You must provide the name and full contact details of two referees as this could delay your application being considered. If you are applying straight from school, one referee must your Guidance Teacher. We are unable to accept references from relatives.**  |
| Name: | Name: |
| Position: | Position: |
| Connection to you: | Connection to you: |
| Address: | Address: |
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| Postcode: | Postcode: |
| Telephone: | Telephone: |
| Email: | Email: |

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| **Widening Participation** |
| Have you participated in the Schools Higher Education Programme or SWAP? Yes [ ]  No [ ]  |
| Aspire North | [ ]  | Focus West | [ ]  | LEAPS | [ ]  | Lift Off | [ ]  |
| SWAP East | [ ]  | SWAP West | [ ]  | Other | [ ]  |  |  |

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| **Criminal Convictions** |
| Do you have any unspent criminal convictions: Yes [ ]  If yes, please provide details on an additional sheet. |

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| **Disability** |
| Do you have an impairment, health condition or learning difference? Yes [ ]  No [ ] If yes, please tick the box which best describes your disability: |
| Personal Care Support **[30]** | [ ]  | A specific learning difficulty such as dyslexia, dyspraxia or AD(H)D **[31]** | [ ]  | A social/communication impairment such as Asperger’s syndrome/other autistic spectrum disorder **[32]** | [ ]  |
| A long standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease or epilepsy **[33]** | [ ]  | A mental health condition, such as depression, schizophrenia or anxiety order **[34]** | [ ]  | A physical impairment or mobility issues, such as difficulty using arms or using a wheelchair or crutches **[35]** | [ ]  |
| Deafness or a serious hearing impairment **[36]** | [ ]  | Blind or a serious visual impairment uncorrected by glasses **[37]** | [ ]  | A disability, impairment or medical condition that is not listed above **[38]** | [ ]  |
| A specific learning difficulty such as Down’s Syndrome **[39]** |  |  |  |  |  |
| Please give details of any disability, including any specific arrangements or facilities required (continue on a separate sheet if necessary): |

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| **Care Leavers** | **Care Responsibilities** |
| Are you from a care experienced/looked after background?Yes [ ]  No [ ]  Prefer not to say [ ]  | Do you have caring responsibilities? Yes [ ]  No [ ]  Prefer not to say [ ]  |
| Foster Care | [ ]  | Care Leaver | [ ]  | Who do you care for? |
| Kinship | [ ]  | Residential | [ ]  | Disabled Child/Children Under 18 | [ ]  | Child/Children Under 17 | [ ]  |
| Other | [ ]  |  |  | Adult(s) Over 18 | [ ]  | Other | [ ]  |
| If other, please provide further details: | If other, please provide further details: |
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| **Fees and Funding** |
| Country of Birth: |
| For the purposes of tuition fees, please indicate your status |
| Scottish [ ]   | Rest of UK [ ]  | EU [ ]   |
| Overseas [ ]  | Refugee [ ]  | Asylum Seeker [ ]  |
| Will you have lived in Scotland for more than three years by the start of the course?  |
| Is there any other information which may assist us in considering your fees status (for example BFPO, Refugee or Asylum Seeker status, studied at Boarding School): |
| **You may be sent an additional fee status questionnaire in order to progress the setting of your tuition fees.** |
| Who is expected to pay your tuition fees? Please tick all appropriate boxes: |
| Self | [ ]  | Student Finance (England/Wales/NI) | [ ]  | Students Awards Agency for Scotland (SAAS) | [ ]  | Employer | [ ]  |
| Not Known | [ ]  |  |  |  |
| Have you previously received an educational award from UK public funds? Yes [ ]  No [ ]  |
| If yes, please provide full details including Funding Body, Course, Institution of Study, and Dates of Study: |

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| **English Language** |
| Is English your first or preferred language? Yes [ ]  No [ ]  | If not, please state first language: |
| Please list any English language examinations/qualifications that you have taken: |

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| **International (Non UK/EU/EEA) Applicants** | UK/EU/EEA Applicants, please continue to the “Planning Statistics” section |
| Do you require a visa to study in the UK? Yes [ ]  No [ ]  |
| Passport Number: | Passport country of issue: |
| Please enclose the following documents, and tick to confirm enclosure. Photocopies of passport and certificates are acceptable; Originals will be required at Enrolment.Passport (photograph page) [ ]  Certificate(s) of Qualification(s) [ ]   |

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| **Planning Statistics** |
| This information is required for statistical purposes and will not be considered during the selection process. You need complete this section only if you have stated on Page 1 that your Country of Domicile is the UK. |
| Ethnic Origin (please tick *one*): |
| White – British 11 | [ ]  | Black – Caribbean 21 | [ ]  | Indian 31 | [ ]  | Chinese 34 | [ ]  |
| White – Irish 12 | [ ]  | Black – African 22 | [ ]  | Pakistani 32 | [ ]  | Asian – Other 39 | [ ]  |
| White – Other 19 | [ ]  | Black – Other 29 | [ ]  | Bangladeshi 33 | [ ]  | Other 80 | [ ]  |
| Occupational Background. Please enter the occupation of the parent, step-parent or guardian who has or had the higher income in the household in which you have been brought up. Alternatively, if you are 21 or over, please enter your own occupation. |

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| **Marketing Information** |
| How did you first hear about SRUC? |
| Careers Advisor | [ ]  | UCAS Event | [ ]  | Schools Careers Convention | [ ]  | Guidance Teacher | [ ]  |
| Friend/Relative | [ ]  | Open Day/Evening | [ ]  | Taster Session | [ ]  | Agricultural Show | [ ]  |
| Web Site | [ ]  | Poster | [ ]  | Press Advertisement | [ ]  | Job Centre | [ ]  |
| Former/Current Student | [ ]  | Other [ ]  Please Specify:  |  |

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| **Declaration** |
| I certify that the information I have provided here is true and correct. I accept full responsibility for the information I have provided on this form and have read the Data Protection statement. I confirm that by signing this form I agree to abide by the admissions requirements, rules and regulations of SRUC. |
| **Signature:** | **Date (dd/mm/yy):** / / |

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| Please contact SRUC’s Admissions Office on **admissions@sruc.ac.uk** with any questions. **Completed application forms should be returned to:**The Admissions Office, SRUC Ayr, Riverside Campus, University Avenue, AYR, KA8 0SX |

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| **FOR OFFICE USE ONLY** UNITe Number: S [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]  |
| Unconditional [ ]  Conditional [ ]  Reject [ ] **Date of Offer:** | **Offer Details:** |

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Notes and Guidance

**The  SRUC application form should be used for all courses except for full-time HNC, HND, Degree courses (please apply through UCAS** [**www.ucas.com**](http://www.ucas.com)**).**

**Disability / Additional Support Needs**

Please insert the appropriate code onto the application form, giving full details, continuing on additional paper if necessary.

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| **[30]** Personal care support | **[35]** A physical impairment or mobility issues, such as difficulty using arms or using a wheelchair or crutches |
| **[31]** A specific learning disability such as dyslexia, dyspraxia or AD(H)D | **[36]** Deafness or a serious hearing impairment  |
| **[32]** A social/communication impairment such as Asperger’s syndrome/other autistic spectrum disorder | **[37]** Blind or a serious visual impairment uncorrected by glasses |
| **[33]** A long standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease or epilepsy | **[38]** A disability, impairment or medical condition that is not listed above |
| **[34]** A mental health condition, such as depression, schizophrenia or anxiety order  | **[39]** A specific learning difficulty such as Down’s Syndrome |

**Qualifications**

Non-UK applicants should be aware that SRUC uses the NARIC service for translation of qualifications. Further information can be found on their web site: www.naric.org.uk

**International (Non UK/EU/EEA) Applicants**

Please enter your passport number, country of issue and include a photocopy of the photograph page.

Please also include photocopies of certificates of qualification in support of your application.

These additional requirements for non-EU applicants are driven by the requirements of the UK’s Immigration and Visa regulations, and are aimed ultimately to assist you in your application. Due to the additional paperwork required, overseas applicants are advised to check the suitability of their qualifications with SAC prior to submitting an application (via the email address: **internationalstudent@sruc.ac.uk**) and must submit their application by **30th June** prior to the course start date.

**Criminal Convictions**

You must tick Yes if you have any unspent criminal convictions. You may be asked to submit a personal declaration and undergo a Disclosure Scotland check.

**Data Protection**

Data Protection Statement: All data kept within SRUC is treated confidentially. By completing this application form you consent to your data being made available for official purposes, through our student administration system, to administrative and academic staff at SRUC.