This application form should be used for all work based learning courses (SVQ’s and Modern Apprenticeships) offered at Barony, Elmwood and Oatridge campuses.

**Application To:**

**Details of course(s) to which you wish to apply – in order of preference**

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Year in which you wish to start</th>
<th>Campus</th>
<th>Mode of Study</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
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<tr>
<td>Reserve</td>
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<td></td>
</tr>
</tbody>
</table>

**Personal Information**

- Gender: Male ☐ Female ☐
- Home Address:
- Title (Mr, Ms, etc):
- First Name (s):
- Family Name:
- Country and Postcode:
- Nationality:
- Country of Domicile:
- Date of Birth (dd/mm/yy): / /
- Your age on 1st September in year of entry: Country and Postcode:
- Telephone: Scottish Candidate Number (SQA)/ SCOTVEC
- Mobile:
- Email:

**Education History**

**Last two educational establishments attended**

<table>
<thead>
<tr>
<th>Name and Address</th>
<th>From</th>
<th>To</th>
<th>Mode of Study</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
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<tr>
<td>2</td>
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</tbody>
</table>

**Widening Participation**

- Have you participated in the Schools Higher Education Programme or SWAP? Yes ☐ No ☐
- Aspire North ☐ Focus West ☐ LEAPS ☐ Lift Off ☐
- SWAP East ☐ SWAP West ☐ Other ☐
Qualifications Achieved – Courses, examinations, or assessments for which results are known

<table>
<thead>
<tr>
<th>Place(s) of study (include professional qualifications):</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>
| Qualifications Pending – Courses, examinations, or assessments to be completed, or results pending

<table>
<thead>
<tr>
<th>Place(s) of study (include professional qualifications):</th>
</tr>
</thead>
<tbody>
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<tr>
<td>----------------------------------------------------------</td>
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</tbody>
</table>
| Work Experience

Please give details of work experience, training, and employment. Continue on a separate sheet if necessary, and include both paid and voluntary activities.

<table>
<thead>
<tr>
<th>Job Title and Nature of Work/Training</th>
<th>Name of Organisation</th>
<th>Full-Time/Part-Time</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
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</tr>
</tbody>
</table>
**Supporting Statement – Please provide further information to support your application**

Please attach a separate sheet if required:

---

**Referees**

You **must** provide the name and full contact details of two referees as this could delay your application being considered. If you are applying straight from school, one referee must be from your Guidance Teacher.

<table>
<thead>
<tr>
<th>Name:</th>
<th>Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position:</td>
<td>Position:</td>
</tr>
<tr>
<td>Connection to you:</td>
<td>Connection to you:</td>
</tr>
<tr>
<td>Address:</td>
<td>Address:</td>
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<td>Postcode:</td>
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<tr>
<td>Telephone:</td>
<td>Telephone:</td>
</tr>
<tr>
<td>Email:</td>
<td>Email:</td>
</tr>
</tbody>
</table>
**Disability**

Do you have an impairment, health condition or learning difference?  
If yes, please tick the box which best describes your disability:

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>

- A specific learning difficulty such as dyslexia, dyspraxia or AD(H)D [32]
- A social/communication impairment such as Asperger’s syndrome/other autistic spectrum disorder [33]
- A mental health condition, such as depression, schizophrenia or anxiety order [35]
- A physical impairment or mobility issues, such as difficulty using arms or using a wheelchair or crutches [36]
- Blind or a serious visual impairment uncorrected by glasses [38]
- A disability, impairment or medical condition that is not listed above [39]

Details of any disability, including any specific arrangements or facilities required (please continue on a separate sheet if necessary):

---

**Care Leavers**

Are you from a care experienced/looked after background?  
Yes ☐  No ☐  Prefer not to say ☐

- Foster Care ☐  Care Leaver ☐
- Kinship ☐  Residential ☐
- Other ☐

If other, please provide further details:

---

**Care Responsibilities**

Do you have caring responsibilities?  
Yes ☐  No ☐  Prefer not to say ☐

- Who do you care for?  
  - Disabled Child/Children Under 18 ☐  Child/Children Under 17 ☐
  - Adult(s) Over 18 ☐  Other ☐

If other, please provide further details:

---

**Criminal Convictions**

Do you have any unspent criminal convictions:  
Yes ☐

---

**Fees and Funding**

Country of Birth:

For the purposes of tuition fees, please indicate your status

| Scottish ☐ | Rest of UK ☐ | EU ☐ |
| Overseas ☐ | Refugee ☐ | Asylum Seeker ☐ |

Will you have lived in Scotland for more than three years by the start of the course?

Is there any other information which may assist us in considering your fees status (for example BFPO, Refugee or Asylum Seeker status, studied at Boarding School):

**You may be sent an additional fee status questionnaire in order to progress the setting of your tuition fees.**

Who is expected to pay your tuition fees? Please tick all appropriate boxes:

| Self ☐ | Student Finance (England/Wales/NI) ☐ | Students Awards Agency for Scotland (SAAS) ☐ | Employer ☐ |
| ILA Scotland/SDS ☐ | Not Known ☐ |

Have you previously received an educational award from UK public funds?  
Yes ☐  No ☐

If yes, please provide full details including Funding Body, Course, Institution of Study, and Dates of Study:
### English Language

Is English your first or preferred language?  
Yes [ ]  No [ ]  
If not, please state first language:  

Please list any English language examinations/qualifications that you have taken:

### International (Non UK/EU/EEA) Applicants

UK/EU/EEA Applicants, please continue to the "Planning Statistics" section

Do you require a visa to study in the UK?  
Yes [ ]  No [ ]  

Passport Number:  
Passport country of issue:  

Please enclose the following documents, and tick to confirm enclosure. Photocopies of passport and certificates are acceptable; Originals will be required at Enrolment.  

- Passport (photograph page) [ ]  
- Certificate(s) of Qualification(s) [ ]

### Planning Statistics

This information is required for statistical purposes and will not be considered during the selection process. You need complete this section only if you have stated on Page 1 that your Country of Domicile is the UK.

<table>
<thead>
<tr>
<th>Ethnic Origin (please tick one):</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>White – British 11 [ ]</td>
<td>Black – Caribbean 21 [ ]</td>
</tr>
<tr>
<td>White – Irish 12 [ ]</td>
<td>Black – African 22 [ ]</td>
</tr>
<tr>
<td>White – Other 19 [ ]</td>
<td>Black – Other 29 [ ]</td>
</tr>
</tbody>
</table>

Occupational Background. Please enter the occupation of the parent, step-parent or guardian who has or had the higher income in the household in which you have been brought up. Alternatively, if you are 21 or over, please enter your own occupation.

### Marketing Information

How did you first hear about SRUC?

- Careers Advisor [ ]  
- UCAS Event [ ]  
- Schools Careers Convention [ ]  
- Guidance Teacher [ ]  
- Friend/Relative [ ]  
- Open Day/Evening [ ]  
- Taster Session [ ]  
- Agricultural Show [ ]  
- Web Site [ ]  
- Poster [ ]  
- Press Advertisement [ ]  
- Job Centre [ ]  
- Former/Current Student [ ]  
- Other [ ]  
- Please Specify: [ ]

### Declaration

I certify that the information I have provided here is true and correct. I accept full responsibility for the information I have provided on this form and have read the Data Protection statement. I confirm that by signing this form I agree to abide by the admissions requirements, rules and regulations of SRUC.

Signature:  
Date (dd/mm/yy): / /

### Completed application forms should be returned to:

- Jackie Mackie  
  SRUC  
  Barony Campus  
  Parkgate  
  Dumfries, DG1 3NE  
  Tel: 01387 860251  
  Email: jackie.mackie@sruc.ac.uk

- Liz Rioch  
  SRUC  
  Elmwood Campus  
  Carslogie Road  
  Cupar, KY15 4JB  
  Tel: 01334 658800  
  Email: liz.rioch@sruc.ac.uk

- Hilary Morton  
  SRUC  
  Oatridge Campus  
  Ecclesmachan  
  West Lothian, EH52 6NH  
  Tel: 01506 864800  
  Email: hilary.morton@sruc.ac.uk

### FOR OFFICE USE ONLY

UNITe Number: S
The SRUC application form should be used for all work based learning courses (SVQ’s and Modern Apprenticeships) offered at Barony, Elmwood and Oatridge.

Disability / Additional Support Needs
Please insert the appropriate code onto the application form, giving full details, continuing on additional paper if necessary.

- [31] Personal care support
- [32] A specific learning disability such as dyslexia, dyspraxia or AD(H)D
- [33] A social/communication impairment such as Asperger’s syndrome/other autistic spectrum disorder
- [34] A long standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease or epilepsy
- [35] A mental health condition, such as depression, schizophrenia or anxiety order
- [36] A physical impairment or mobility issues, such as difficulty using arms or using a wheelchair or crutches
- [37] Deafness or a serious hearing impairment
- [38] Blind or a serious visual impairment uncorrected by glasses
- [39] A disability, impairment or medical condition that is not listed above

Qualifications
Non-UK applicants should be aware that SRUC uses the NARIC service for translation of qualifications. Further information can be found on their web site: www.naric.org.uk

International (Non UK/EU/EEA) Applicants
Please enter your passport number, country of issue and include a photocopy of the photograph page. Please also include photocopies of certificates of qualification in support of your application. These additional requirements for non-EU applicants are driven by the requirements of the UK’s Immigration and Visa regulations, and are aimed ultimately to assist you in your application. Due to the additional paperwork required, overseas applicants are advised to check the suitability of their qualifications with SAC prior to submitting an application (via the email address: internationalstudent@sruc.ac.uk) and must submit their application by **30th June** prior to the course start date.

Criminal Convictions
You must tick Yes if you have any spent criminal convictions. You may be asked to submit a personal declaration and undergo a Disclosure Scotland check.

Data Protection
Data Protection Statement: All data kept within SRUC is treated confidentially. By completing this application form you consent to your data being made available for official purposes, through our student administration system, to administrative and academic staff at SRUC.